

When school's out, the Y is in!

YMCA Canberra

Vacation Care

St Judes

visit: canberra.ymca.org.au

Loads of FUN in a safe & engaging environment



Week 1 ACTIVITIES



Tue 16/01/18

Rock Art
Grass People

Mon 15/01/18

PUBLIC HOLIDAY
SERVIE CLOSED

Wed 17/01/18

Cooking Muffins
Balloon Creatures

Thu 18/01/18

Movies

Moana (PG)

Young navigator Moana teams with demigod Maui to locate a legendary island, together the pair explore lands and encounter sea creatures

(0930 - 1300)

Fri 19/01/18

Swimming @ Gungahlin Leisure Centre

Please complete the attached swimming ability form

(1015 -1500)

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Week 2

Activities

Tue 23/01/18
Movies Sing (PG)

A koala impresario stages a grand singing competition for the world's animals in order to save his elegant theater in this quirky animated musical
(0930 - 1300)

Thu 25/01/18

Cricket Workshop

Show off your batting and fielding skills in this cricket workshop with RDK Sports
(Incursion)

Mon 22/01/18

Bollywood Dancing

Be inspired by the greatest Bollywood movies in this fun dance class
(Incursion)

Wed 24/01/18

Lego Robotics

Test your creative skills in this Lego Education Robotics workshop
(Incursion)

Fri 26/01/18

Mini Beasts

Cooking Oatcakes

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Week 3 ACTIVITIES

LO =
Learning Outcome



Tue 30/01/18

Mug Designs
Kites

Thu 01/02/18

Snakes Alive

Visit the Botanic Gardens to see Snakes, Lizards, Frogs & Crocodiles
(1200 - 1530)

Mon 29/01/18

National Portrait Gallery Super Selfies

Explore concepts of the self with a 2 hour art workshop
(1200 - 1545)

Wed 31/01/18

Kid City

Burn some energy at this awesome indoor playground
(0945 - 1245)

Fri 02/02/18

Recycling Craft
Taste Testing



St Jude's Vacation Care Booking Form

To enrol your child in St Jude's Vacation Care January 2018

1. You need to enrol on St Jude's Hubworks
<https://ymca-stjudesoshc.hubworks.com.au> click on enrol link (If you have a St Jude's Hubworks enrolment, you do not need to do this again)
2. Complete the St Jude's Vacation Care booking form
3. Your booking will not be processed without enrolling on St Jude's Hubworks
 - If excursions are canceled due to poor weather or unforeseen circumstances, in centre activities will be run.
 - Once your application has been processed, you will be invoiced. Two (2) weeks written notice (from date of required care) is needed for all changes/cancellations to Vacation Care bookings.
 - No booking will be accepted if any fees are still owing to any of the YMCA Children's Services programs.

This is an interactive enrolment form and can be filled out and returned electronically to: cscanberra@ymca.org.au

Alternatively you can download the form and fill out by hand (Please use Capital Letters), scanned and faxed to: **02 6242 4439**

All accounts MUST be paid via Direct Debit
We do not accept phone bookings.

NB: Submission of a booking form does not guarantee placement within the Vacation Care Program.

All children must be attending primary school (K-6) to utilise this service

If the child/ren has additional needs and/or may require extra support staff, applications must be received by 1200 Friday 01 December 2017

Child/ren's Details

Child 1: First Name	<input type="text"/>	Last Name	<input type="text"/>	Grade	<input type="text"/>	Age	<input type="text"/>
Child 2: First Name	<input type="text"/>	Last Name	<input type="text"/>	Grade	<input type="text"/>	Age	<input type="text"/>
Child 3: First Name	<input type="text"/>	Last Name	<input type="text"/>	Grade	<input type="text"/>	Age	<input type="text"/>

Parent/Carer Contact Details - Parent/Carer One **Please Use Capitals**

First Name	<input type="text"/>	Last Name	<input type="text"/>
Address	<input type="text"/>		
State	<input type="text"/>	Postcode	<input type="text"/>
Mobile	<input type="text"/>	Email	<input type="text"/>
Work Phone	<input type="text"/>	Home Phone	<input type="text"/>

Parent/Carer Contact Details - Parent/Carer Two (This person will have permission to collect the child/ren)

First Name	<input type="text"/>	Last Name	<input type="text"/>
Address	<input type="text"/>		
State	<input type="text"/>	Postcode	<input type="text"/>
Mobile	<input type="text"/>	Email	<input type="text"/>
Work Phone	<input type="text"/>	Home Phone	<input type="text"/>

Medical/Behaviour

Do any of the children have any medical issues or behavioural issues that the YMCA needs to be aware of?

YES **NO** (if yes, please indicate which Child/ren) **Child 1** **Child 2** **Child 3**

Please specify/detail the medical/behavioural diagnosis, how it affects the child/ren and what management plans are in place including medication. **It is YMCA policy that all action plans be attached to each vacation care booking form prior to processing of the booking.**

If the child/ren require/s medication while on program, an **Authority To Give Medication Form** must be completed. **You can obtain a form from YMCA Children's Services HQ - 02 6242 4040**



Please **WRITE YOUR INITIALS** on the day/s the child/ren require/s care below, giving permission for each

child to participate in daily activities and attend nominated excursions.

WRITE YOUR INITIALS

Week 1	Excursion	Child 1	Child 2	Child 3
Monday	15/01/18 Public Holiday Service Closed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	16/01/18 In Centre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	17/01/18 In Centre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	18/01/18 Movies Moana (PG) Depart 0930 Return 1300	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	19/01/18 Swimming Depart 1015 Return 1500	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Week 2	Excursion	Child 1	Child 2	Child 3
Monday	22/01/18 Bollywood Dancing (Incursion)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	23/01/18 Movies Sing (PG) Depart 0930 Return 1300	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	24/01/18 Lego Robotics (Incursion)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	25/01/18 Cricket Workshop (Incursion)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	26/01/18 In Centre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Week 3		Child 1	Child 2	Child 3
Monday	29/01/18 National Portrait Gallery Depart 1200 Return 1545	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	30/01/18 In Centre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	31/01/18 Kid City Depart 0945 Return 1300	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	01/02/18 Snakes Alive Depart 1200 Return 1530	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	02/02/18 In Centre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



St Jude's Vacation Care Booking Form

Program Consent

Do you consent to the child/ren having their face painted during programmed activities? Please tick

YES NO (if yes, please indicate which Child/ren) Child 1 Child 2 Child 3

Do you consent to the child/ren having their hair decorated with coloured hairspray during programmed activities?

YES NO (if yes, please indicate which Child/ren) Child 1 Child 2 Child 3

Do you give permission for the child/ren being photographed or filmed for the purpose of promoting the YMCA?

Our centres Duty of care ensure that children's safety and privacy is of the highest priority at all times.

YES NO (if yes, please indicate which Child/ren) Child 1 Child 2 Child 3

Do you give permission for the child/ren to watch G or PG rated programs (TV, DVD, Video or Movies) and play G or PG rated computer games?

YES NO (if yes, please indicate which Child/ren) Child 1 Child 2 Child 3

Reference Base

Have you previously used YMCA Before, After School care or Vacation care? YES NO

How or where did you hear about YMCA Outside School Hours Care ?

YMCA Website Other YMCA service Internet Search Radio/TV Ad

Flyer/Poster Mailbox drop Word of Mouth School

Terms & Conditions

Fees: The daily cost is \$75.00 per child from 8am – 6pm, for in house days. Excursion days will cost \$85.00 per child, which covers all activities.

Refunds/Changes/Cancellations: Refunds or credits are not given unless a program is canceled by the YMCA of Canberra. Two (2) weeks written notice (from date of required care) is needed for all changes/cancellations to vacation care bookings.

Late Bookings: Enrolments will close at 12pm each day for 2 days in advance. For example, If your booking is for a Monday, enrolments will close at 12pm the Thursday before. If your booking is for a Wednesday, enrolments will close at 12pm on the Monday.

Excursions: To ensure that the program runs according to schedule, you are required to arrive at least (10 minutes) prior to the departure time. Information regarding departure times, special requirements or late changes to programs are displayed at the centre and can also be obtained by calling the YMCA Children's Services Headquarters. Risk assessments are completed for each excursion and are available at the program. The anticipated number of children attending excursions will be 44. Children may participate in local excursions within a 2km radius. Children will walk to destinations and will be supervised by educators at all times. I understand that due care will be taken by YMCA employees and that the employee cannot be held responsible for any damage or injury occurring during travel.

Drop off and pick up: At the commencement of each morning, you are required to sign the child/ren in on the roll. The child/ren must also be signed out and will not be allowed to leave the centre with any person other than those nominated on this booking form. Written notification is required to allow another person to collect the child/ren.

Behaviour Management: I/We have read the OSHC Behavioural Guidance Policy http://www.canberra.ymca.org.au/childrenservices/policies/Pages/default.aspx & agree to abide by the guidelines.

I/We have informed the child/ren of the guidelines and take responsibility for them abiding by the guidelines. I/We understand that there are consequences for not following the Behaviour Guidance Policy and that the positive strategies that are outlined in the Policy will be implemented if the child/ren is in breach of the guidelines.

What to bring: Please pack the child/ren a healthy morning tea, healthy lunch, healthy afternoon tea, a drink bottle, a hat, a jumper and appropriate shoes for daily activities. Please do not bring food which needs to be heated or that contains nuts.

Transport: The child/ren will be transported by Deane's Buslines. Deane's Buslines do not provide seatbelts. If excursions are not in the local ACT area, buses with seatbelts will be contracted.

Staff: Information on which educators are working daily and attending excursions is displayed in centre. Our ratios for excursions will be in accordance with National Education and Care Regulations.

Late Fees: To cover staffing requirements, a fee of \$5 per minute per child will be charged to your account after 6 pm.

Parent/Carer 1 Signature. By signing below you agree to all terms and conditions specified above

First Name [input box]

Last Name [input box]

Signature [input box]

Date [input box]



We build strong **PEOPLE**
strong **FAMILIES** strong **COMMUNITIES**

Dear Families,

St Judes Vacation Care will be attending a swimming excursion in January 2018. Please complete the below swimming ability form taking note of the additional information. If you have any questions please call our administration team on 6242 4040.

My child _____ has the below swimming ability.

Non confident swimmer – afraid of going under the water, very limited swimming ability

Confident Beginner – happy to go under water, basic swimming ability

Competent swimmer – can swim 25 metres unaided in deep water

Advanced swimmer – can swim 50 metres unaided in deep water

1. All children will attend the excursion, no alternative will be available
2. The ratio will be 1 educator to 5 children
3. There will be a minimum of 1 educator holding a bronze medallion qualification
4. There will be a minimum of 2 trained lifeguards on duty
5. The children will be swimming in the program pool which is 25m with a maximum depth of 1.2 metres
6. Your child's swimming ability will be tested by educators on the day